



Race Village Trade Stand/Catering Unit Application Form 2018

Please fill in the details below and send back to our events team before 1st February 2018.

On acceptance of your application an invoice will be sent to you, full payment is required to secure your booking. All bookings are subject to our terms and conditions (available on request) and receipt of all relevant H&S documents.

We endeavour to avoid duplicate products being sold to visitors to the race village. Therefore, please ensure that you list EVERYTHING that you intend to sell from your stand.

We do not offer exclusive rights to any one company.

Company name	
Contact name	
Address	
Telephone	
Mobile No	
Email	
Website	
Type of Business	

Please give details of ALL items you intend to sell or promote on race day below:

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Requirements and Prices

Please let us know which type of pitch you would like to book for race day by ticking the appropriate box. Sizes are shown and are not negotiable. All price exclude VAT.

- Catering Unit 6m x 3m @ £600
- Bar, Alcohol and Non-Alcohol Sales 6m x 3m @ £575
- Commercial Trade Stand 3m x 3m @ £525
- Community/local charity Stall 3m x 3m @ £175



If you require a different sized area, please contact the Events Team who can confirm the cost/availability.

Please let us know if you would like any of the following provided on Race Day by ticking the appropriate boxes:

- Marquee 3m x 3m @ £150.00
- Electricity Per Unit @ £25 – Please provide a FULL list of your equipment and power requirements, including whether this is required before race day; any items not listed will not be accommodated for and you will be charged if your equipment causes the electricity supply to trip out due to not declaring requirements. If you are bringing more than one unit, electricity is charged per unit, not per booking.
- Trestle tables @ £7 each = £ (please confirm how many & total cost)
- Chairs @ £2.50 each (folding chairs) = £ (please confirm how many & total cost)

Please let us know what you intend to bring on Race Day: e.g. marquee, gazebo, generator (diesel only), drive on unit, please include photos if possible.

PLEASE NOTE ALL PRICES QUOTED EXCLUDE VAT

BOOKING INFORMATION

- Space is limited and once full we cannot take anymore bookings, early booking is advisable.
- Payments must be made to secure your booking, failure to do so will mean you will not be granted access to the site.
- Cancellations must be made in writing no more than 28 days before Race Day.
- All electrical equipment is required to be PAT tested, this will be checked on race day.
- Upon receipt of your booking form we will ask you to supply all relevant H&S documents, these will include, but are not limited to, Public Liability Insurance, EHO Certificate, Company Risk Assessment, Infrastructure documentation including weight loading, Risk Assessments etc. Failure to supply all documentation will result in you not be granted access to the site.
- All stall holders must comply with the terms and conditions of accessing the site, including vehicle movement, parking and general site guidelines – these will be supplied to you on confirmation of your booking.

Please sign and date the form and return via email to the address below:

By signing your name in this box, you are agreeing to the contents of this form.

Signature:	Date:
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Email: events@sweatshop.co.uk

Telephone: 0778 813 7117